

SECTION D – SECTION F : TO BE COMPLETED AND VERIFIED BY DEPUTY DEAN (POSTGRADUATE) OF THE CENTRE OF STUDIES

SECTION D: NAMES OF SUPERVISORS

Main Supervisor:	
Co-Supervisor(s):	1.
	2.
	3.
Supervisory Committee (if applicable)	1.
	2.
	3.
	4.
	5.

SECTION E : NAMES OF EXAMINERS

Internal Examiner(s):	1.
	2.
External Examiner(s)	1.
	2.
	3.

SECTION F : CHECKING FORMAT THESIS/ DISSERTATION AND APPROVAL FOR HARD BINDING AND SUBMISSION

ITEMS	TICK (/)	NOTES
Cover Page		
Title Page		
Abstract (English)		
Abstract (Arabic)		
Approval Page		
Declaration Page		
Copyright Page		
Dedication		
Acknowledgement		
Table of Contents		
List of Tables		
List of Figures		
List of Statutes		
List of Abbreviations		
List of Symbols		
Footnotes		
Margin		
Font Style & Size		
Heading / Sub-heading		
Paragraph / Line Spacing		
Page Numbering		
Index		
Bibliography / References		
Appendices		

I hereby verified all of the above information (Section D – F) are correct. The format of the thesis/ dissertation is according to IIUM standard and is ready for hardcover binding.

Signature & Stamp:

Date:

SECTION G : APPROVAL FOR SUBMISSION OF HARDBOUND THESIS/ DISSERTATION – TO BE COMPLETED BY THE DEAN OF THE CENTRE OF STUDIES

I have checked and verified that the hardbound thesis/dissertation fulfils the IIUM standard and ready for submission.

Signature & Stamp:

Date:

SECTION H : FINAL SUBMISSION OF HARDBOUND THESIS/ DISSERTATION – STUDENT'S ACKNOWLEDGEMENT

I have prepared this thesis/dissertation based on the latest guidelines provided by the Centre for Postgraduate Studies, IIUM. I also submitted the following items together with the hardbound thesis/dissertation:

1. CD-R containing word and pdf document of my thesis/dissertation
2. Abstract (English & Arabic) approval
3. Turnitin report (1st page only which shows the % of similarity index) **(Note: Compulsory for Master programme, for PhD, the report was submitted to viva unit before viva voce)**
4. Proof of publication, e.g. acceptance letter from the journal of the first page of the publication verified by the Supervisor *(for PhD students whose enrolled from Semester 1, 2014/2015 (Matric Number G141) onwards)*
5. A photocopy of approved publication (1st page only which shows the title and author of the publications, applicable for students with **Matric Number G181** and above)

NOTE:

Student to submit the thesis/dissertation and the above item (1) to (5) to Postgraduate Office of their respective Centres of Studies. The Centre of Studies will arrange to send them to the CPS.

Signature:

Date:

SECTION I : CHECKLIST FOR SUBMISSION TO CENTRE FOR POSTGRADUATE STUDIES FOR GRADUATION STATUS – TO BE COMPLETED BY DEPUTY DEAN (POSTGRADUATE) OF THE CENTRE OF STUDIES

ITEMS	REMARKS	TICK (/)
Thesis/ Dissertation	One (1) Hardbound: A4 paper at least 80gsm, Colour- Master (black) and PhD (dark blue) , Hardcover Font – Embroidered Gold	
	One (1) Softcopy in CD-R contains: Words Format and PDF Format	
Approval Abstract English	To be verified by Supervisor	
Approval Abstract Arabic	To be verified by Kulliyyah's Language Lab/ Academic Staff Officially appointed by the Kulliyyah/ Institute	
Turnitin Originality Report	EXCEPT for PhD students All masters students must submit the first page of the Turnitin originality report that shows the % of similarity index, accepted 24% and below	
Publication	Proof of publication e.g. acceptance letter from the journal of the first page of the publication verified by the Supervisor (for PhD students whose enrolled from Semester 1, 2014/2015 (Matric No. G141) onwards)	
	A photocopy of approved publication (1 st page only which shows the title and author of the publication, applicable for students with Matric No.G181 and above)	
Result of the Thesis/ Dissertation	EXCEPT for PhD programme (thesis/ dissertation result of master's programme is to be updated in the Postgraduate System by the Kulliyyah/ Institute)	
Language Requirement (for Language approved as graduation requirement)	English Language	
	Arabic Language (for thesis/ dissertation written in the Arabic Language)	
Graduation Status	Recommended: _____ Not Recommended <i>(Please state reason):</i> _____	
Signature:	Date:	

SECTION J : OFFICE USE (CENTRE FOR POSTGRADUATE STUDIES)

Action/ Remarks:	Date:
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